



EA REPORTING

ACE Conference 2010



EA REPORTING

- **EA Reporting is a Reporting function available on ESS that allows providers to access data to manage their business.**



EA Reporting

- **Allows providers to run reports on key areas at a:**
 - **Org Level**
 - **ESA Level**
 - **Site Level**
- **Drill down to specific areas important to providers**
 - **Caseloads**
 - **Performance**
 - **Compliance**
- **Run Reports on areas that DEEWR have previously reported on.**



Report Types

Bulk Data on Demand (BDoD)

- Access to large volumes of data on demand
- May need to be downloaded in several parts

BDFs (Bulk Data Facility)

- Available through EA Reporting as a subscription.
- Processed out of business hours and delivered the next business day.

Management reports

- Processed online and results are displayed within EA Reporting.



Access Levels

Base Roles

ESO – Operational:

- Can only run and view solutions that have been sent to them.

ESM – Single Site Manager:

- Can view all data for their site only.

ESC – Contract Only:

- Can view all data for their contract only across their organisation.

ESA – Site Manager All:

- Can view all contracts and sites within their organisation.

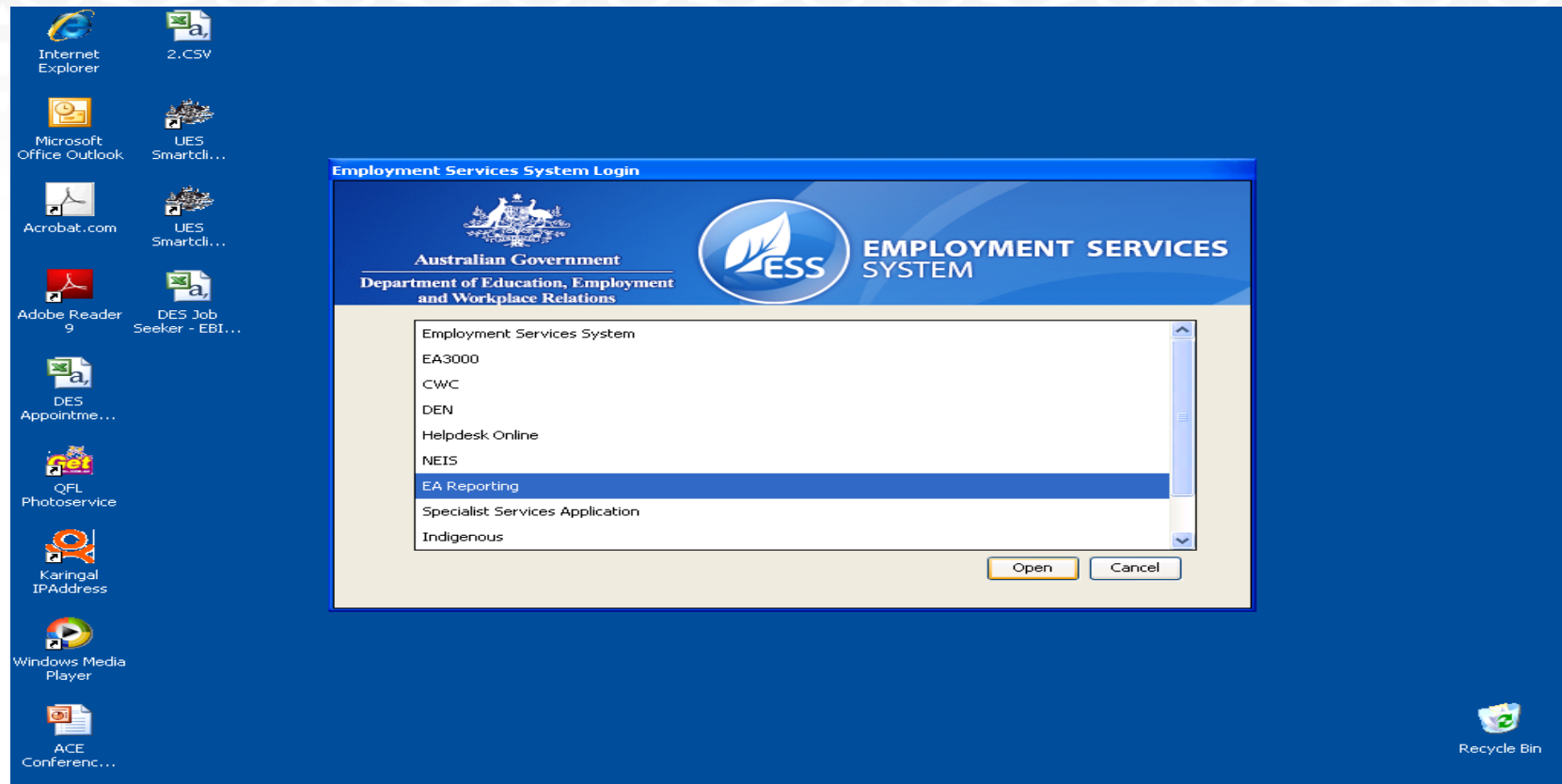
ESP – Performance:

- Same access as ESA but can also view Performance Reports.

To add or change reporting roles contact your Organisation Security
Contact (OSC)



Getting Started



- Log onto ESS
- Select 'EA Reporting'



Access EA Reporting

The screenshot shows the 'EA Reporting - Reports Home' web application. The browser window title is 'EA Reporting - Reports Home'. The address bar shows 'EA Reporting > Reports > Reports'. The main content area is divided into two panes: 'My Reports' and 'All Reports'. The 'All Reports' pane is active and displays a tree view of report categories. The 'DES - Disability Management Service' category is selected and expanded, showing sub-categories: 'Caseload', 'Diary', 'Payments', and 'Referral'. The 'DES - Employment Support Service' category is also expanded, showing sub-categories: 'Caseload', 'Diary', 'Payments', and 'Referral'. The 'Report Information' pane on the right contains several input fields: 'Name:', 'Status:', 'Description:', 'Contract Type:', 'Business Category:', 'Code:', 'Application:', 'Frequency:', 'Updated:', and 'Departmental Solutions:'. At the bottom of the interface, there are buttons for 'Remove', 'Run Solution', 'Rename', 'Criteria', 'Search', and 'Glossary'. The status bar at the bottom shows 'Ready' and system information: '14/06/2010 M210 DH0696[SPS] ESC_PRD'.

➤ Select 'Reports' then 'All Reports'

EA Reporting Bulletin

The screenshot shows the EA Reporting - Reports Home web application. The browser window title is "EA Reporting - Reports Home". The address bar shows the URL "EA Reporting > EA Reporting Home > Bulletins". The page features a navigation sidebar on the left with sections for "EA Reporting Home", "Bulletins", "Solution Inbox", and "Reports". The main content area displays a "Solution Inbox" with "New: 0" and "Recalled: 0". Below this is a "Bulletins" table with columns for ID, Date, Contract Type, and Bulletin. The table lists four bulletins with their respective dates and contract types. To the right of the table is a "Top 10 Organisation Reports" section with a dropdown menu showing various report titles. The status bar at the bottom indicates "Ready" and the date "14/06/2010".

EA Reporting - Reports Home

File View Favourites History Tools Navigation Help EA Reporting 35 min(s)

EAKB Search: [Search knowledgebase] Go Quick Find: [Search] Go Back

Navigation EA Reporting > EA Reporting Home > Bulletins EA Reporting Home

Customise EA Reporting

EA Reporting Home

Bulletins Solution Inbox

Reports Reports Results Criteria Schedule

Solution Inbox New: 0 Recalled: 0

Bulletins

ID	Date	Contract Type	Bulletin
1155	11/06/2010	CWC, DEN, DES - Disability Management Service, DES - Employment Support Service, GENERAL, JNS, Job Services Australia, JPO, PSP, VRS	Reporting availability June long weekend
1150	2/06/2010	DES - Disability Management Service, DES - Employment Support Service, GENERAL, JNS, Job Services Australia	Job Services Australia Months Payment Period Report JSC02
1151	2/06/2010	DEN, DES - Disability Management Service, DES - Employment Support Service, GENERAL, JNS, Job Services Australia, VRS	DES Case Report - Job Services Australia Performance reports
1149	1/06/2010	DES - Disability Management Service, DES - Employment Support Service, Job Services Australia, VRS	Minimum

Solutions

Top 10 Organisation Reports Top 10 National Reports

Job Services Australia General Claims Report
 General Claims Report
 General Training Report
 Complementary Programmes General Report
 Remittance Advice
 DEN Remittance Advice
 DES Claims Current

Ready 14/06/2010 M210 DH0696[SPS] ESC_PRD



Current Reports

EA Reporting - Reports Home

File View Favourites History Tools Navigation Help EA Reporting 44 min(s)

EAKB Search: [Search knowledgebase] Go Quick Find: [Search] Go Back

Navigation EA Reporting > Reports > Reports Reports

Customise

EA Reporting

EA Reporting Home

Bulletins
Solution Inbox

Reports

Reports
Results
Criteria
Schedule

My Reports All Reports

Report Information

Name: Status:

Description:

Contract Type: Business Category:

Code: Application:

Frequency: Updated:

Departmental Solutions:

Remove Run Solution Rename Criteria Search Glossary

Ready 14/06/2010 | M210 | DH0696[SPS] ESC_PRD

Caseload

- DES Caseload
- DES Job Seeker

Diary

- DES Appointment
- DES Session Availability

Payments

- DES Adjustment Note
- DES Claims Current
- DES Remittance advice

Referral

- DES Provider Market Share



DES Appointment

EA Reporting - Reports Home

File View Favourites History Tools Navigation Help EA Reporting 43 min(s)

EAKB Search: [Search knowledgebase] Go Quick Find: [Search] Back

Navigation EA Reporting > Reports > Reports

Customise EA Reporting

EA Reporting Home

Bulletins Solution Inbox

Reports

Reports Results Criteria Schedule

My Reports All Reports

- DEN
- JNS
- CWC
- JPO
- PSP
- GENERAL
- VRS
- Job Services Australia
- DES - Disability Management Service
 - Caseload
 - DES Caseload - EBIW_DES02
 - DES Job Seeker - EBIW_DES01
 - Diary
 - DES Appointment - EBIW_DES03
 - DES Session Availability - EBIW_DES04
 - Payments
 - DES Adjustment Note - DESR002
 - DES Claims Current - CLMS009
 - DES Remittance Advice - DESR001
 - Referral
 - DES Provider Market Share - EBIW_MS01
- DES - Employment Support Service
 - Caseload
 - Diary
 - Payments
 - Referral

Report Information

Name: DES Appointment Status: ACTIVE

Description: The DES Appointment report will assist providers to monitor scheduled appointments including results, appointment types and dates, the number of days between the appointment booking and attendance. Providers will be able to view appointments for a 3 month period both in the past and the future.

Contract Type: Business Category: DES - Disabil Diary

Code: EBIW_DES03 Application: SSRS Reports

Frequency: DAILY Updated: Sunday, 13 June 2010

Departmental Solutions:

Remove Run Solution Rename Criteria Search Glossary

Ready 14/06/2010 M210 | DH0696[SP5] ESC_PRD

Description:

- The DES Appointment report will assist providers to monitor scheduled appointments including results, appointment types and dates, the number of days between the appointment booking and attendance. Providers will be able to view appointments for a 3 month period both in the past and the future.



Glossary

Disability Employment Services Appointment Report - EBIW_DES03 GLOSSARY

Contract	Topic	Application	User Group	Update Frequency
DES - Disability Management Service	Diary	Management Reports	ESP Performance	Daily
DES - Employment Support Service			ESA Site Management All ESM Site Management Single Site	

REPORT DESCRIPTION

BUSINESS DESCRIPTION

COLUMN/ROW DEFINITION

Interpreter Language Codes

Code	Long Description
AA0	Kukatja
AA1	Manjilyarra
AA2	Mirriwung
AA3	Murinh-Patha
AA4	Mulparra
AA5	Mvalli

BUSINESS DESCRIPTION

The provider will be able to view this on screen in EA Reporting or save and download the data as a .CSV file.

The Disability Employment Services (DES) Appointment report will assist providers to monitor scheduled appointments including results. It will enable them to view session/appointment types, session/appointment dates, results and the number of days between the appointment booking and attendance. Providers will be able to view appointments for a three (3) month period both in the past and the future.

COLUMN/ROW DEFINITION

FIELD	DESCRIPTION	Data Type
Extract Date	The date the data was extracted from the DEEWR source system(s).	Date
Organisation Code	The four character code that identifies the organisation providing DES services.	String
ESA Code	The four character code that identifies the Employment Service Area the organisation operates in.	String
Site Code	The four character code that identifies the organisation's site.	String
Site Name	The name of the site providing the services.	String
Job Seeker ID	A unique identifier assigned to the job seeker by DEEWR systems at registration.	Number
DES Program Type	Indicates which program within DES that the job seeker is participating in. Values: DES - Disability Management Service DES - Employment Support Service	String
Appointment Type	This code indicates the type of appointment that has been created. The appointment types are different depending on what the purpose of the session	String

Glossary

- Report Description
- Business Description
- Column/Row Definition



Setting Criteria

The top screenshot shows the 'EA Reporting - Reports Home' window. The 'My Reports' tree on the left lists various reports, with 'DES Appointment - EBIW_DES03' selected. The 'Report Information' panel on the right displays details for this report, including its name, description, contract type, and frequency.

The bottom screenshot shows the 'Criteria' configuration screen for 'DES Appointment - EBIW_DES03'. It includes a 'Sites' list with checkboxes for various site codes and names, a 'DES Program Type' list with checkboxes for 'DES - Disability Management Service' and 'DES - Employment Support Service', and 'Appointment Date From' and 'Appointment Date To' date pickers.

Reports allow you to select desired '**Criteria**'

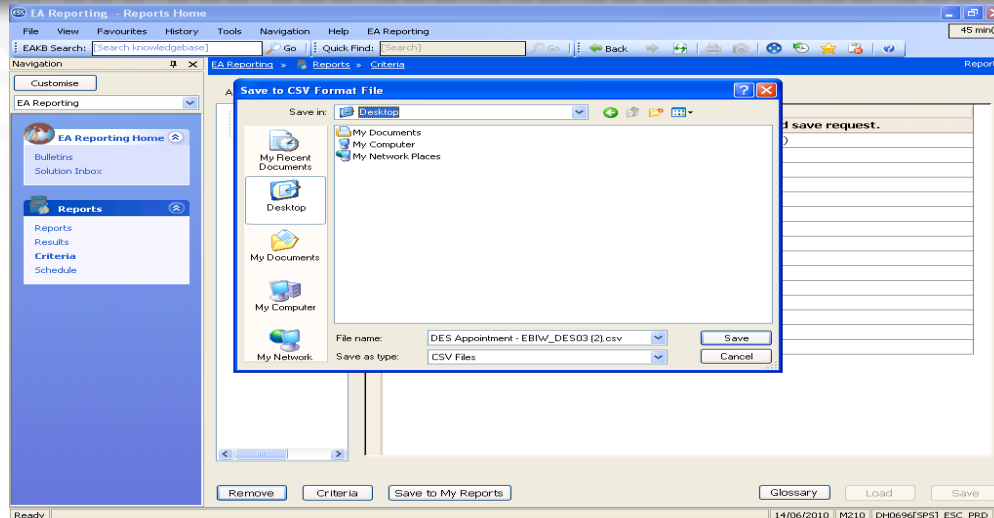
Site/Sites
Program/s
Date Range

Then select '**Run CSV**'

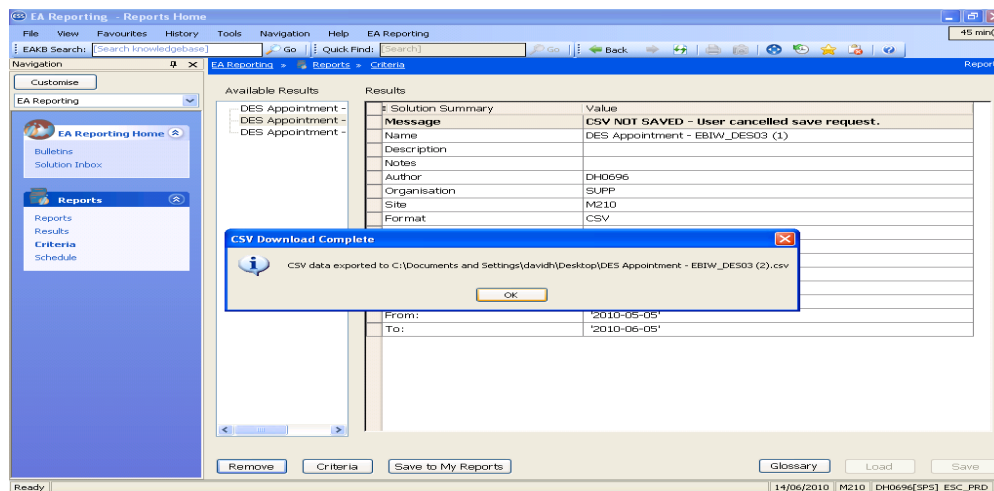
CSV (Comma-Separated-Value) is a common file type used to import data from one software application to another, with commas separating the values in each field.



Save CSV



➤ Save report – Excel



Save to 'My Reports'

The screenshot displays the EA Reporting - Reports Home application window. The main content area shows a table with columns for 'Solution Summary' and 'Value'. A message is displayed: 'Success - CSV saved to: C:\Documents and Settings\ david\ Desktop\ DES Caseload - EBIW_DES02...'. A dialog box titled 'Save Solution to My Reports' is open, allowing the user to save the current report. The dialog box contains the following information:

Field	Value
Name:	DES Caseload - EBIW_DES02
Description:	DES Caseload Reports for DMS and ESS. Current clients included, exited client excluded

Buttons at the bottom of the dialog box are 'Add New', 'Update', and 'Cancel'. The main application window also features a navigation pane on the left with options like 'EA Reporting Home', 'Bulletins', 'Solution Inbox', 'Reports', 'Results', 'Criteria', and 'Schedule'. At the bottom of the application window, there are buttons for 'Remove', 'Criteria', 'Save to My Reports', 'Glossary', 'Load', and 'Save'. The status bar at the bottom shows 'Ready' and system information: '14/06/2010 M210 DH0696[SP5] ESC_PRD'.

- Run regular reports by saving reports to 'My Reports'

My Reports

EA Reporting - Reports Home

File View Favourites History Tools Navigation Help EA Reporting 35 min(s)

EAKB Search: [Search knowledgebase] Go Quick Find: [Search] Go Back

Navigation EA Reporting > Reports > Reports Reports

Customise EA Reporting

EA Reporting Home

- Bulletins
- Solution Inbox

Reports

- Reports
- Results
- Criteria
- Schedule

My Reports All Reports

- DES - Disability Management Service
 - Caseload
 - DES Caseload - EBIW_DES02
 - DES - Employment Support Service

Solutions

- DES Caseload - EBIW_DES02

Report Information Solution Information

Name: DES Caseload - EBIW_DES02 Status: ACTIVE

Description: DES Caseload Reports for DMS and ESS. Current clients included, exited client excluded

Note:

Author ID: DH0696 Site: M210 Source: Original

Criteria:

Sites(s):	None Selected
DES Programs	None Selected
REFERRAL STATUS	REF
Rows Range	1-3284

Remove Run Solution Rename Criteria Search Glossary

Ready 14/06/2010 M210 DH0696[SPS] ESC_PRD



CSV on Excel

Microsoft Excel - DES Appointment - EBIW_DES03 (2).csv

File Edit View Insert Format Tools Data Window Help

Type a question for help

M32

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Extract Date	Organisati	ESA Code	Site Code	Site Name	Job Seeker ID	DES Program	Appointment Type	Appointme	Appointme	Appointme	Appointme	Appointme
2	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	12467864164	DES - Disabilit	CDES	FCFC	3/05/2010	11:00:00	11:59:00	BOB
3	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	4154654545	DES - Disabilit	CDES	FCFC	3/05/2010	10:00:00	10:59:00	JANE
4	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	3146545645	DES - Disabilit	CDES	FCFC	3/05/2010	11:00:00	11:59:00	BOB
5	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	3131654545	DES - Disabilit	CDES	FCFC	3/05/2010	12:00:00	12:59:00	JANE
6	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	321315454	DES - Disabilit	CDES	FCFC	3/05/2010	11:00:00	11:59:00	BOB
7	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	354657674	DES - Disabilit	CDES	FCFC	3/05/2010	10:00:00	10:59:00	JONH
8	13/06/2010	SUPP	4WES	AAAA	Matchworks AAA	3211315413	DES - Disabilit	CDES	FCFC	3/05/2010	11:00:00	11:59:00	JONH
9	13/06/2010	SUPP	4WES	CCCC	Matchworks CCC	35454545415	DES - Disabilit	CDES	FCFC	3/05/2010	13:00:00	13:59:00	BOB
10	13/06/2010	SUPP	4WES	CCCC	Matchworks CCC	54443132154	DES - Disabilit	CDES	FCFC	3/05/2010	15:00:00	15:59:00	JANE
11	13/06/2010	SUPP	4WES	CCCC	Matchworks CCC	1111111	DES - Disabilit	CDES	FCFC	3/05/2010	10:00:00	10:59:00	JOHN
12	13/06/2010	SUPP	4WES	CCCC	Matchworks CCC	4545446464	DES - Disabilit	IDES	FCFC	3/05/2010	10:00:00	10:59:00	BOB
13	13/06/2010	SUPP	4WES	CCCC	Matchworks CCC	3543423535	DES - Disabilit	CDES	FCFC	3/05/2010	13:30:00	14:29:00	JANE
14	13/06/2010	SUPP	4WES	XXXX	Matchworks XXXX	343434344	DES - Disabilit	CDES	FCFC	3/05/2010	11:00:00	11:59:00	JOHN
15	13/06/2010	SUPP	4WES	XXXX	Matchworks XXXX	2121515654	DES - Disabilit	CDES	FCFC	4/05/2010	11:00:00	11:59:00	BOB
16	13/06/2010	SUPP	4WES	XXXX	Matchworks XXXX	3154541231	DES - Disabilit	CDES	FCFC	4/05/2010	9:30:00	10:29:00	JANE
17	13/06/2010	SUPP	4WES	XXXX	Matchworks XXXX	3214544	DES - Disabilit	CDES	FCFC	4/05/2010	10:00:00	10:59:00	JOHN
18	13/06/2010	SUPP	4WES	XXXX	Matchworks XXXX	315454545	DES - Disabilit	CDES	FCFC	4/05/2010	10:30:00	11:29:00	JONH
19	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	12413453454	DES - Disabilit	CDES	FCFC	4/05/2010	10:00:00	10:59:00	JONH
20	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	3241234344	DES - Disabilit	CDES	FCFC	4/05/2010	13:30:00	14:29:00	BOB
21	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	124451214	DES - Disabilit	CDES	FCFC	4/05/2010	12:00:00	12:59:00	JANE
22	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	24134545454	DES - Disabilit	CDES	FCFC	4/05/2010	14:00:00	14:59:00	JOHN
23	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	324443454	DES - Employi	CDES	FCFC	4/05/2010	11:00:00	11:29:00	BOB
24	13/06/2010	SUPP	4WES	ZZZZ	Matchworks ZZZZ	324346546	DES - Disabilit	CDES	FCFC	4/05/2010	13:00:00	13:59:00	JANE
25	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	37454124534	DES - Disabilit	CDES	FCFC	4/05/2010	11:00:00	11:59:00	JOHN
26	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	34344354534	DES - Disabilit	CDES	FCFC	4/05/2010	15:00:00	15:59:00	BOB
27	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	3434344664	DES - Disabilit	CDES	FCFC	5/05/2010	13:00:00	13:59:00	JANE
28	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	34354354354	DES - Disabilit	CDES	FCFC	5/05/2010	10:30:00	11:29:00	JOHN
29	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	34354014534	DES - Disabilit	CDES	FCFC	5/05/2010	11:30:00	12:29:00	BOB
30	13/06/2010	SUPP	4WES	YYYY	Matchworks YYY	2547677677	DES - Disabilit	CDES	FCFC	5/05/2010	14:00:00	14:59:00	JOHN
31													
32													
33													
34													
35													

Ready

CAPS NUM

- Add filters; or
- Sort all data by desired options



Add Filters

The screenshot shows a Microsoft Excel spreadsheet titled "DES Appointment - EBIW_DES03 (2).csv". The spreadsheet contains a table with columns for date, organization, codes, site name, job seeker ID, program type, appointment type, format, and date. Several columns have dropdown filters applied to them, including "Extract Date", "Organisation Code", "ESA Code", "Site Code", "Site Name", "Job Seeker ID", "DES Program Type", "Appointment Type", "Appointment Format", and "Appointment Date". The table data includes rows with dates from 13/06/2010 to 13/06/2010, various codes, and site names like "Matchworks xxxx".

	A	B	C	D	E	F	G	H	I	J
1	Extract Date	Organisation Code	ESA Code	Site Code	Site Name	Job Seeker ID	DES Program Type	Appointment Type	Appointment Format	Appointment Date
2	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	34354354354	DES - Disability Management Service	CDES	FCFC	3/05/201
3	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	3/05/201
4	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Employment Support Service	CDES	FCFC	3/05/201
5	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Disability Management Service	CDES	FCFC	3/05/201
6	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	3/05/201
7	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	34354354354	DES - Employment Support Service	CDES	FCFC	3/05/201
8	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	3/05/201
9	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Employment Support Service	CDES	FCFC	3/05/201
10	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Disability Management Service	CDES	FCFC	3/05/201
11	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	3/05/201
12	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	34354354354	DES - Disability Management Service	IDES	FCFC	3/05/201
13	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Employment Support Service	CDES	FCFC	3/05/201
14	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	3/05/201
15	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Disability Management Service	CDES	FCFC	4/05/201
16	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Employment Support Service	CDES	FCFC	4/05/201
17	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	34354354354	DES - Employment Support Service	CDES	FCFC	4/05/201
18	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	4/05/201
19	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	4/05/201
20	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Employment Support Service	CDES	FCFC	4/05/201
21	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	4/05/201
22	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	34354354354	DES - Disability Management Service	CDES	FCFC	4/05/201
23	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Employment Support Service	CDES	FCFC	4/05/201
24	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	4/05/201
25	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Disability Management Service	CDES	FCFC	4/05/201
26	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Employment Support Service	CDES	FCFC	4/05/201
27	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	5/05/201
28	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Employment Support Service	CDES	FCFC	5/05/201
29	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3543543543	DES - Disability Management Service	CDES	FCFC	5/05/201
30	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3435435435	DES - Disability Management Service	CDES	FCFC	5/05/201
31	13/06/2010	SUPP	4WES	xxxx	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	5/05/201
32	13/06/2010	SUPP	4WES	B120	Matchworks xxxx	3643543543	DES - Disability Management Service	CDES	FCFC	5/05/201

➤ Adding filters will allow user to sort individual columns



Sort All Data

The screenshot shows a Microsoft Excel spreadsheet titled "DES Appointment - EBIW_DES03 (2).csv". The spreadsheet contains a table with the following columns: Extract Date, Organisation Code, ESA Code, Site Code, Site Name, Job Seeker ID, DES Program Type, Appointment Type, Appointment Format, and Appointment Date. The data rows show various appointments for different sites and program types, all dated 13/06/2010. A "Sort" dialog box is open over the spreadsheet, showing the following settings:

- Sort by: Site Name (Ascending)
- Then by: DES Program Type (Ascending)
- Then by: Appointment Result (Ascending)
- My data range has: Header row

The dialog box also includes "Options...", "OK", and "Cancel" buttons.

➤ Select all data then sort by desired categories



Third Party Software



Future Reports



Future Reports

- 1. Potential Claims**
- 2. Funding Levels**
- 3. Ongoing Support**
- 4. Employer BDF**
- 5. Activity Management Report**
- 6. Activity Placement**
- 7. Employment Pathway Plan Summary**
- 8. Employment/Education History**
- 9. Minimum Contacts by Job Seekers**
- 10. Org Level Caseload Summary**
- 11. Upcoming Specialist Programs**
- 12. Minimum Contacts Summary Report**



Future Reports – Employment Pathway Plan

BIBRDS Reports

Job Seeker Caseload Report - EBIW - JSC01



Australian Government
Department of Education, Employment and Workplace Relations

EPP Date = (Blanks)

DATE	ORG CODE	JOB SEEKER ID	CURRENT STREAM SERVICE	STREAM SERVICE CONTRACT ID	STREAM SERVICES PLACEMENT DATE	STREAM SERVICES COMMENCEMENT DATE	CONTRACT REFERRAL PLACEMENT STATUS	CONTRACT REFERRAL DATE	EPP DATE	AA DATE	EPP STATUS	AA STATUS
21/09/2009	ACOL	8308509	Stream 1 (Limited)	0205896F	20/07/2009	03/08/2009	Commenced	20/07/2009	20/08/2009		A	
21/09/2009	ACOL	12881409	Stream 1 (Limited)	0205896F	06/08/2009	06/08/2009	Commenced	06/08/2009	21/07/2009			
21/09/2009	ACOL	48356609	Stream 1	0205896F	06/07/2009	17/08/2009	Commenced	06/07/2009	21/08/2009		A	
21/09/2009	ACOL	78803709	Stream 2	0205896F	24/08/2009		Suspended	24/08/2009	21/09/2009			
21/09/2009	ACOL	83285003	Stream 2	0205896F	01/07/2009	10/07/2009	Commenced	01/05/2009	22/07/2009		A	
21/09/2009	ACOL	97163509	Stream 3	0205896F	01/07/2009	08/07/2009	Commenced	01/05/2009	23/07/2009		A	
21/09/2009	ACOL	97321409	Stream 1	0205896F	08/07/2009	09/07/2009	Commenced	07/07/2009	24/07/2009		A	
21/09/2009	ACOL	106477109	Stream 4	0205896F	01/07/2009	10/07/2009	Commenced	01/05/2009	24/08/2009		A	
21/09/2009	ACOL	124761609	Stream 1	0205896F	09/07/2009	23/07/2009	Commenced	09/07/2009	25/08/2009	04/06/2009		A
21/09/2009	ACOL	127141009	Stream 4	0205896F	01/07/2009	08/07/2009	Commenced	01/05/2009	26/08/2009		A	
21/09/2009	ACOL	128657509	Stream 1	0205896F	01/07/2009	28/07/2009	Commenced	17/05/2009	27/07/2009		A	
21/09/2009	ACOL	140722609	Stream 3	0205896F	05/08/2009	18/08/2009	Commenced	05/08/2009	28/07/2009		A	
21/09/2009	ACOL	151973209	Stream 1	0205896F	01/07/2009	13/08/2009	Commenced	01/05/2009	30/07/2009		A	
21/09/2009	ACOL	167998609	Stream 1 (Limited)	0205896F	11/08/2009	11/08/2009	Commenced	11/08/2009	31/07/2009	15/06/2009		A
21/09/2009	ACOL	203917109	Stream 4	0205896F	01/07/2009	27/07/2009	Commenced	01/05/2009	31/08/2009		A	
21/09/2009	ACOL	208610004	Stream 4	0205896F	01/07/2009	07/07/2009	Commenced	01/05/2009	(Blanks)		A	
21/09/2009	ACOL	210285309	Stream 1	0205896F	01/07/2009	14/07/2009	Commenced	01/05/2009	(NonBlanks)		A	
21/09/2009	ACOL	218180609	Stream 3	0205896F	01/09/2009		Pending	01/09/2009	07/06/2009			A
21/09/2009	ACOL	221382609	Stream 3	0205896F	01/07/2009	06/07/2009	Commenced	01/05/2009	14/09/2009	28/05/2009		A
21/09/2009	ACOL	225477209	Stream 4	0205896F	01/07/2009	08/07/2009	Suspended	01/05/2009	06/07/2009		A	
21/09/2009	ACOL	249993609	Stream 4	0205896F	27/07/2009	27/07/2009	Commenced	01/05/2009	08/07/2009		A	
21/09/2009	ACOL	266281009	Stream 4	0205896F	01/07/2009	26/08/2009	Suspended	01/05/2009	27/07/2009		A	

➤ No current EPP



Future Reports

Minimum Contacts by Job Seeker

- Will allow providers and Account Managers to identify job seekers that have commenced and monitor whether the required contacts are being delivered. This will have the first drill as an Org level summary, then Site level summary and then drill into individual Job Seeker data.


Minimum Contacts Summary report

- This report is a summary of Minimum Contacts Report which will assist providers and Contract managers to manage the contacts made by provider efficiently and identify job seekers who are not getting serviced within the required timeframes.



Future Reports – Future Appointments

BIBRDS Reports Job Seeker Caseload Report - EBIW_JSC01

 Australian Government
Department of Education, Employment and Workplace Relations Nect Diary Appointment Date = (Blanks)

DATE	ORG CODE	JOB SEEKER ID	CURRENT STREAM SERVICE	STREAM SERVICES PLACEMENT DATE	STREAM SERVICES COMMENCEMENT DATE	CONTRACT REFERRAL PLACEMENT STATUS	CONTRACT REFERRAL DATE	LAST DIARY APPOINTMENT SESSION TYPE	LAST DIARY APPOINTMENT DATE	LAST DIARY CONSULTANT	LAST DIARY RESULT	NEXT DIARY APPOINTMENT SESSION TYPE	NEXT DIARY CONSULTANT	NEXT DIARY APPOINTMENT DATE
21/09/2009	ACOL	8308509	Stream 1 (Limited)	20/07/2009	03/08/2009	Commenced	20/07/2009	ISSC	03/08/2009	MM2690	ATT			23/09/2009
21/09/2009	ACOL	12881409	Stream 1 (Limited)	06/08/2009	06/08/2009	Commenced	06/08/2009	ISSC	06/08/2009	MM2690	ATT			23/10/2009
21/09/2009	ACOL	48356609	Stream 1	06/07/2009	17/08/2009	Commenced	06/07/2009	SSSC	21/09/2009	JW2736	ATT	CSSC	JW2736	24/09/2009
21/09/2009	ACOL	78803709	Stream 2	24/08/2009		Suspended	24/08/2009	ISSC	28/08/2009	AK2569	ATT	CSSC	AK2569	24/11/2009
21/09/2009	ACOL	83285003	Stream 2	01/07/2009	10/07/2009	Commenced	01/05/2009	CSSC	08/09/2009	YM2504	ATT	CSSC	YM2504	25/09/2009
21/09/2009	ACOL	97163509	Stream 3	01/07/2009	08/07/2009	Commenced	01/05/2009	CSSC	02/09/2009	BM0656	ATT	CSSC	BM0656	26/05/2010
21/09/2009	ACOL	97321409	Stream 1	08/07/2009	09/07/2009	Commenced	07/07/2009	SSSC	14/09/2009	JW2736	ATT	HSSC	TW2576	26/10/2009
21/09/2009	ACOL	106477109	Stream 4	01/07/2009	10/07/2009	Commenced	01/05/2009	CSSC	11/09/2009	BM0656	DNAD	CSSC	JW2736	26/11/2009
21/09/2009	ACOL	124761609	Stream 1	09/07/2009	23/07/2009	Commenced	09/07/2009	CSSC	17/09/2009	SC2623	ATT	SSSC	JW2736	27/11/2009
21/09/2009	ACOL	127141009	Stream 4	01/07/2009	08/07/2009	Commenced	01/05/2009	CSSC	11/09/2009	BM0656	DNAV	CSSC	YM2504	28/04/2010
21/09/2009	ACOL	128657509	Stream 1	01/07/2009	28/07/2009	Commenced	17/05/2009	ISSC	28/07/2009	JL2622	ATT	SSSC	JL2622	28/09/2009
21/09/2009	ACOL	140722609	Stream 3	05/08/2009	18/08/2009	Commenced	05/08/2009	CSSC	18/08/2009	JL2622	ATT	CSSC	JL2622	28/10/2009
21/09/2009	ACOL	151973209	Stream 1	01/07/2009	13/08/2009	Commenced	01/05/2009	ISSC	13/08/2009	YM2504	RESC	SSSC	JW2736	29/09/2009
21/09/2009	ACOL	167998609	Stream 1 (Limited)	11/08/2009	11/08/2009	Commenced	11/08/2009	ISSC	11/08/2009	MM2690	ATT			29/10/2009
21/09/2009	ACOL	203917109	Stream 4	01/07/2009	27/07/2009	Commenced	01/05/2009	HSSC	11/09/2009	TW2576	DNAV	CSSC	JW2736	30/09/2009
21/09/2009	ACOL	208610004	Stream 4	01/07/2009	07/07/2009	Commenced	01/05/2009	CSSC	03/09/2009	BM0656	DNAV	CSSC	BM0656	30/10/2009
21/09/2009	ACOL	210285309	Stream 1	01/07/2009	14/07/2009	Commenced	01/05/2009	SSSC	14/09/2009	JW2736	ATT	CSSC	JW2736	01/11/2009
21/09/2009	ACOL	218180609	Stream 3	01/09/2009		Pending	01/09/2009	CSSC	16/09/2009	BM0656	RESC	CSSC	SC2623	14/10/2009
21/09/2009	ACOL	221382609	Stream 3	01/07/2009	06/07/2009	Commenced	01/05/2009	CSSC	31/08/2009	BM0656	DNAV	CSSC	JL2622	25/09/2009
21/09/2009	ACOL	225477209	Stream 4	01/07/2009	08/07/2009	Suspended	01/05/2009	ISSC	26/08/2009	BM0656	DNAV	CSSC	BM0656	22/09/2009
														16/08/2010

➤ **Blank = No Future Appointment**





Australian Government
Department of Education, Employment and Workplace Relations

Nect Diary Appointment Date = (Blanks)

DATE	ORG CODE	JOB SEEKER ID	CURRENT STREAM SERVICE	STREAM SERVICES PLACEMENT DATE	STREAM SERVICES COMMENCEMENT DATE	CONTRACT REFERRAL PLACEMENT STATUS	CONTRACT REFERRAL DATE	LAST DIARY APPOINTMENT SESSION TYPE	LAST DIARY APPOINTMENT DATE	LAST DIARY CONSULTANT	LAST DIARY RESULT	NEXT DIARY APPOINTMENT SESSION TYPE	NEXT DIARY CONSULTANT	NEXT DIARY APPOINTMENT DATE
21/09/2009	ACOL	8308509	Stream 1 (Limited)	20/07/2009	03/08/2009	Commenced	20/07/2009	ISSC	03/08/2009	MM2690	ATT			23/09/2009
21/09/2009	ACOL	12881409	Stream 1 (Limited)	06/08/2009	06/08/2009	Commenced	06/08/2009	ISSC	06/08/2009	MM2690	ATT			23/10/2009
21/09/2009	ACOL	48356609	Stream 1	06/07/2009	17/08/2009	Commenced	06/07/2009	SSSC	21/09/2009	JW2736	ATT	CSSC	JW2736	23/11/2009
21/09/2009	ACOL	78803709	Stream 2	24/08/2009		Suspended	24/08/2009	ISSC	28/08/2009	AK2569	ATT	CSSC	AK2569	24/09/2009
21/09/2009	ACOL	83285003	Stream 2	01/07/2009	10/07/2009	Commenced	01/05/2009	CSSC	08/09/2009	YM2504	ATT	CSSC	YM2504	24/11/2009
21/09/2009	ACOL	97163509	Stream 3	01/07/2009	08/07/2009	Commenced	01/05/2009	CSSC	02/09/2009	BM0656	ATT	CSSC	BM0656	25/09/2009
21/09/2009	ACOL	97321409	Stream 1	08/07/2009	09/07/2009	Commenced	07/07/2009	SSSC	14/09/2009	JW2736	ATT	HSSC	TW2576	26/05/2010
21/09/2009	ACOL	106477109	Stream 4	01/07/2009	10/07/2009	Commenced	01/05/2009	CSSC	11/09/2009	BM0656	DNAD	CSSC	JW2736	26/10/2009
21/09/2009	ACOL	124761609	Stream 1	09/07/2009	23/07/2009	Commenced	09/07/2009	CSSC	17/09/2009	SC2623	ATT	SSSC	JW2736	26/11/2009
21/09/2009	ACOL	127141009	Stream 4	01/07/2009	08/07/2009	Commenced	01/05/2009	CSSC	11/09/2009	BM0656	DNAV	CSSC	YM2504	27/11/2009
21/09/2009	ACOL	128657509	Stream 1	01/07/2009	28/07/2009	Commenced	17/05/2009	ISSC	28/07/2009	JL2622	ATT	SSSC	JL2622	28/04/2010
21/09/2009	ACOL	140722609	Stream 3	05/08/2009	18/08/2009	Commenced	05/08/2009	CSSC	18/08/2009	JL2622	ATT	CSSC	JL2622	28/09/2009
21/09/2009	ACOL	151973209	Stream 1	01/07/2009	13/08/2009	Commenced	01/05/2009	ISSC	13/08/2009	YM2504	RESC	SSSC	JW2736	28/10/2009
21/09/2009	ACOL	167998609	Stream 1 (Limited)	11/08/2009	11/08/2009	Commenced	11/08/2009	ISSC	11/08/2009	MM2690	ATT			29/09/2009
21/09/2009	ACOL	203917109	Stream 4	01/07/2009	27/07/2009	Commenced	01/05/2009	HSSC	11/09/2009	TW2576	DNAV	CSSC	JW2736	29/10/2009
21/09/2009	ACOL	208610004	Stream 4	01/07/2009	07/07/2009	Commenced	01/05/2009	CSSC	03/09/2009	BM0656	DNAV	CSSC	BM0656	30/09/2009
21/09/2009	ACOL	210285309	Stream 1	01/07/2009	14/07/2009	Commenced	01/05/2009	SSSC	14/09/2009	JW2736	ATT	CSSC	JW2736	30/10/2009
21/09/2009	ACOL	218180609	Stream 3	01/09/2009		Pending	01/09/2009	CSSC	16/09/2009	BM0656	RESC	CSSC	SC2623	30/11/2009
21/09/2009	ACOL	221382609	Stream 3	01/07/2009	06/07/2009	Commenced	01/05/2009	CSSC	31/08/2009	BM0656	DNAV	CSSC	JL2622	(Blanks)
21/09/2009	ACOL	225477209	Stream 4	01/07/2009	08/07/2009	Suspended	01/05/2009	ISSC	26/08/2009	BM0656	DNAV	CSSC	BM0656	(NonBlanks)



Future Reports

Funding Level Report

- Currently tracked via noticeboard
- Future – Full history report

Provider choice

- Identify risk/important areas



HELP?

Report Glossaries

- Available under Reports in EA Reporting

EAKB Articles

- Can be accessed via ECSN or through search in ESS

Help Desk

- 1300 305 520 (Option 2)



Questions?



